

# HighQ for Corporate Legal Teams



## Document management

Collaborate on documents using HighQ connections to Microsoft® Word, Outlook, and G Suite™. Manage the files that surround your work with capabilities including version control, document assembly, date tracking and updates, and mark-up and comparison.



## Contract management

Manage and report on all phases of the contract lifecycle. Features include; contract drafting, storage, routing, and eSignature integration. Conduct due-diligence, contract analysis, and risk assessments with the HighQ AI hub.



## Workflow automation

Automate manual process by building configurable workflows. Use the flexible tools within HighQ to build processes like legal self-service and automated NDAs resulting in work that is repeatable and reportable.



## Legal operations hub

Centralize data from all legal operations workflows. Configure key performance indicators using HighQ's data visualization tools to measure workload and spot risk. Free information from knowledge silos and manage and share knowledge with your team and business through portals, blogs, and shared workspaces.



## Integration with Legal Tracker

HighQ offers enhanced collaborative capabilities around work product, particularly for documents related to your legal matters. With the Legal Tracker integration, seamlessly tie matters to HighQ workspaces for foldering, sub-foldering, document compare functionality, and integrations with Microsoft Office, G Suite, and eSignature productivity tools.



## Work in the cloud

Enable your legal team to collaborate and communicate efficiently both internally and with outside counsel from anywhere, on any device, in one solution.

## Full of Enterprise-Grade Features

HighQ is a legal operations hub packed full of innovative features right out of the box. It's a workspace where invited users can securely share information and collaborate on contracts, documents, and automate workflows. Each HighQ workspace includes Files, Wiki, Blog, Tasks, Events, iSheets, and People modules, amongst many other features, to keep you working and communicating effectively with outside counsel and business partners for a dynamic and engaging experience.



Schedule your free demo of HighQ today: [highq.com/en-us/request-a-demo](https://highq.com/en-us/request-a-demo)