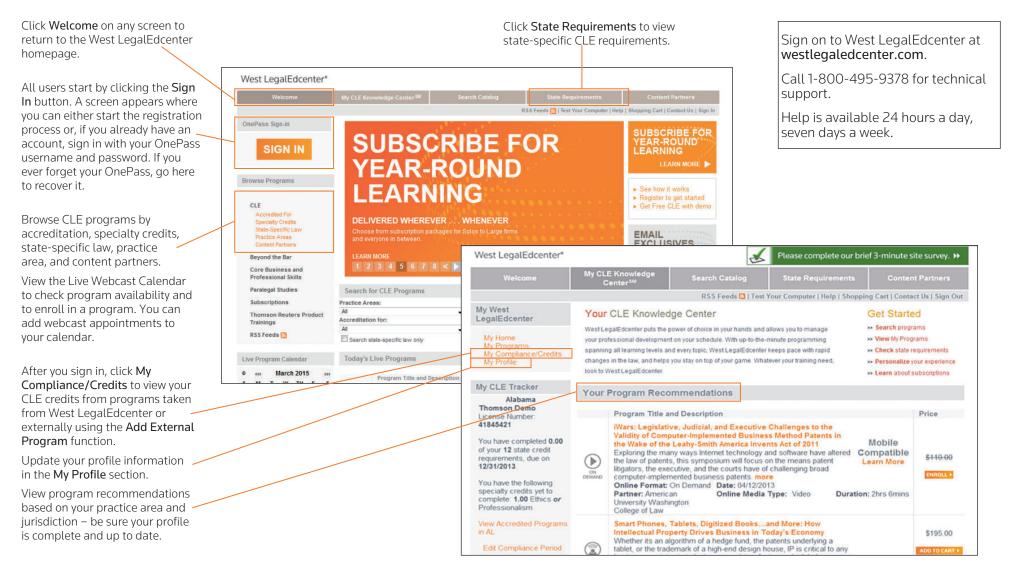
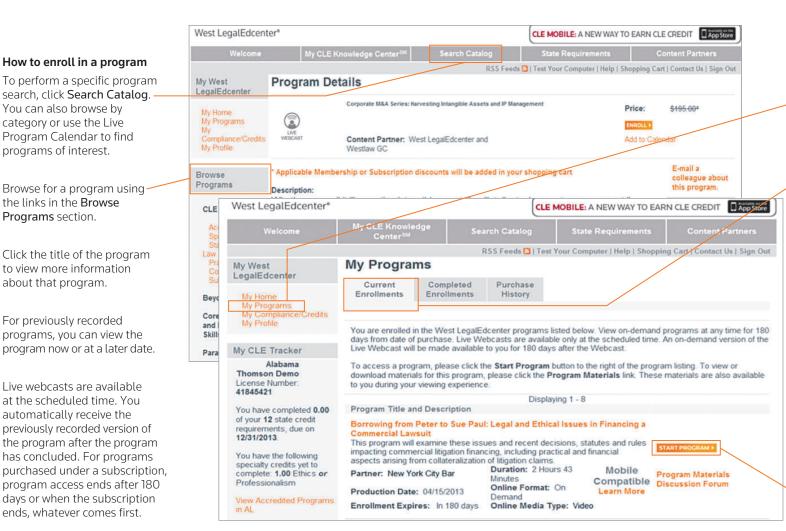
West LegalEdcenter[®]

Getting Started Guide

Access West LegalEdcenter[®] at **westlegaledcenter.com** for the most comprehensive library of online CLE programs, including programs from the nation's most respected local, state, and national bar associations and distinguished CLE providers. This Getting Started Guide describes West LegalEdcenter and its CLE program offerings and features.





How to obtain a certificate of completion

After you complete a program, click **My Programs** on the left side of the page under *My West LegalEdcenter*. An icon for your certificate of completion is displayed next to the title of the completed program. Click the icon to view or print the certificate.

Click **My Compliance/Credits** on the left side of the page under *My West LegalEdcenter* to instantly view your credits from the programs taken through West LegalEdcenter or external programs.

How to begin taking a course that you have enrolled in

Click **My Programs** on the West LegalEdcenter homepage.

The Current Enrollments tabbed page on the My Programs page lists programs you have already selected. Click **Start Program** next to the program you want to view.

While viewing the program, click the Program Materials tab to browse supporting materials for the program.

You can tag program information or mark your place in a program if you need to stop the program and return later. Enter a name in the *Name New Bookmark* field and click **Submit**. You can return to that place in the program at any time by selecting the bookmark from the drop-down list.

To take the program now, click **Start Program** next to the appropriate program. Be sure your pop-up blocker is turned off.

If you have any questions, call **1-800-495-9378**.

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