

2. If county or city data is available, plus signs are available to expand county or city data. Counts are also listed for available county and city data.
3. Click the checkboxes next to states, counties, and/or cities to select the detail of filtering you wish to apply to Location data.

Note Clicking a checkbox next to a specific state will ensure that all data specific to that state appears in your filtered results. If you want to filter more narrowly, click checkboxes next to particular counties or cities rather than state checkboxes.

4. If Location filters are the only filters you wish to apply to your People Results list, click **Apply Filters**. The filter(s) will be applied to update your People Results list and provide you with a narrowed set of results.

Note You can set other filter options (e.g., year of birth, license type) before clicking **Apply Filters** to narrow your results even further.

Filter by Year of Birth

1. Click the checkbox next to one or more decades, or click the + to view and select individual birth years you wish to use in filtering your People Results. A results count is listed to the right of each decade and year of birth available in your People Results data.
2. Click **Apply Filters** or select additional filtering options before clicking Apply Filters. The filter(s) applied will update your People Results data to provide a narrowed set of results.

SORT PEOPLE RESULTS

People Results may be sorted by using the Sort By drop-down box located above the results list. Results may be sorted by Relevance, Last Name, Year of Birth, City, and State. Relevance is the default sort option by which People Results are automatically sorted and brings the most pertinent results to the top of the list.

To sort your People Results list using a ranking option other than Relevance, click the **Sort by** drop-down arrow and select the ranking option to sort your People Results. After you select a ranking option, the results list will automatically be re-sorted based upon the option selected.

The screenshot shows the Westlaw Edge interface for a PeopleMap search. The search criteria is 'Last Name: JANE /2 sample-document'. The results list shows one entry: '1. JANE SAMPLE-DOCUMENT'. The entry details include: SSN: 999-99-XXXX, DOB: 01/XX/1951 (Age: 63), DOD: 12/12/2014, and Address: 240 SUMMIT AVE, SAINT PAUL, MN 55102. The address is reported for two periods: 12/01/2017 - 12/31/2017 and 04/01/2004 - 03/01/2016. Other details include phone numbers (555-555-0726) and aliases (AKAs: JANE S SAMPLE-DOCUMENT, JONATHON CONSUMER AKA JANE SAMPLE-DOCUMENT, JANE B SAMPLE-DOCUMENT). The interface also shows a 'Sort' dropdown menu with options: Relevance (selected), Last Name, Year of Birth, City, and State. There are buttons for 'Update' and 'Create Report'.

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Some exclusions apply. Contact your representative for plan details.